



# Watsonville Rotary Foundation

## Program Budget Worksheet

### 2023-2024 Grant Cycle

**Organization Name:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Total Project Budget: \$** \_\_\_\_\_ **Amount Requested from Rotary: \$** \_\_\_\_\_

- Include income and expenses for THIS PROJECT ONLY.
- List all expenses, and if they would be funded by this request or another source.
- List all sources of income, and if they have been committed or are pending.
- Cells have been formatted for commas and columns will total at the bottom of the page.
- If you feel elements of your budget require explanation, please do so in a brief narrative.
- Any indirect costs should be included under non-personnel expenses.

INCOME/REVENUE (List all sources of income (other than this request) to meet project budget)	Income Committed	Income Pending	
<i>Total Income — Committed</i>			
<i>Total Income — Pending</i>			
EXPENSES (Itemize all expenses for project budget)	Amount Requested from Rotary	Amount to Be Funded by Other Sources	Total Budget (All Sources)
<b>Personnel (Include title and % of time on project)</b>			
Fringe Benefits All Personnel			
<i>Total Personnel Expenses</i>			
<b>Non-Personnel (i.e. supplies, equipment, printing, rent, etc.)</b>			
<i>Total Non-Personnel Expenses</i>			
<i>Total All Expenses</i>			

<b>Grand Total — All Income/Revenue</b>	
<b>Grand Total — Amount Requested from Rotary</b>	
<b>Grand Total — All Expenses</b>	